

**SUBCHAPTER 37G - RENEWAL, INACTIVE, RESTORATION AND REINSTATEMENT, DUPLICATE AND VERIFICATION OF LICENSE**

**SECTION .0100 - RENEWAL REQUIREMENTS**

**21 NCAC 37G .0101 RENEWAL**

- (a) A license shall expire on the 30th day of September of the second year following its issuance.
- (b) The licensee shall biennially apply to the Board for a new certificate of registration to be displayed with the permanent license and report any facts requested by the Board on forms provided by the Board.
- (c) The form shall include the name of the licensee, address, the place of the applicant's practice, at least 30 hours of continuing education credits, any criminal convictions and administrative disciplinary action by any other licensing boards in the proceeding two years and any other information which the Board may feel it needs to act upon the application. Along with the form, such licensee shall provide documentation of the completion of 30 hours of continuing education approved by the Board during each biennial period.
- (d) As a courtesy, the Board shall send renewal notices to the last address on record; it is the individual licensee's responsibility to keep this information current with the Board office.
- (e) A licensee shall notify the Board in writing within 15 days of any change of address (home and work) or employment.

*History Note: Authority G.S. 90-285; 90-286;  
Eff. February 1, 1976;  
Readopted Eff. October 1, 1981; December 15, 1977;  
Amended Eff. August 2, 1993; December 1, 1983;  
Transferred and Recodified from 21 NCAC 37A .0903 Eff. April 1, 1996;  
Amended Eff. April 1, 1996;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. September 22, 2014.*